

## Rowley project list: **Relaxed Roman Shade**

The soft and feminine style of our relaxed Roman shade features an elegant pleat and a curved bottom edge. When paired with custom draperies, it's the perfect way to add decorative layers of softness. Relaxed Roman shades are best suited for decorative use that doesn't require regular opening and closing.



### RELAXED ROMAN SHADE: STEP-BY-STEP INSTRUCTIONS

This project guide covers the steps to fabricate a relaxed Roman shade.

### Important points in selecting fabric:

- Will the shade need to be raised or lowered?
- Will it need blackout lining?
- Will the fabric create soft folds?
- Select mounting type: inside mount or outside mount

Inside mount:

Deduct 3/8" from the overall width for operating clearance allowances.

Outside mount:

Add at least two inches to each side (width), add 2 1/2" in height for mounting and desired length for overlap at sill.

Determine shade measurement:

Add 8" to outside mount window dimensions for return allowance (4" for each side).

## MATERIALS & SUPPLIES

### Rowley Products

- Hanes Classic Napped Lining
- Glass head straight pins
- Gutermann Polyester Thread
- Split rings
- Sew-on rings
- R-Tec Upholstery Air Stapler - long nose
- 71 series staples
- Standard angle irons
- Encased lift cord shroud tape
- Soft shade traversing clutch kit
- Fabric tubing for 3/8" steel rod
- Cord adjuster orb
- Safety glasses

### Other Materials

- 1" x 4" mounting board

### SKU

- [LN49](#)
- [TP49](#)
- [TG1M/](#)
- [ST13](#)
- [ST16](#)
- [NSG10](#)
- [NS33/E](#)
- [AG10](#)
- [ELC14/](#)
- [RWKK30](#)
- [RSR6/25](#)
- [RW19](#)
- [SG01](#)

## Fabrication:

- 1 Cut fabric the width of the window plus 16" for the pleat and plus 6" for the side hems.
- 2 Cut finished length plus 1 ½" for attaching to mounting board and 2" for the hem.
- 3 Sew widths together as needed for larger windows and to allow for pleating and pattern matching.
- 4 Cut lining the same dimensions as the desired finished shade. Then, sew 1 ½" double side hems encasing the lining.
- 5 Attach encased cord shroud tape per directions enclosed. Sew next to the side hem and on the seams of the full widths.
- 6 Sew a shade ring at each section, at the bottom of the shade, along the top of the hem.
- 7 Place a row of cord shroud at each section, allowing several inches at the bottom. Tie off in a loose knot. Continue marking up the shade at 6" intervals.



- 8 At the 6" intervals, tack the shroud tape (catching the face fabric) on all rows.
- 9 At the top, pull away cord from the shroud tape and trim empty tape even with the top. This shade will use the soft shade traversing system.
- 10 Cut 1" x 4" mounting board the finished width of window and cover with lining. Fold center pleat. Baste.
- 11 Line up fabric to the back edge of the mounting board and staple in place.



- 12 For an outside mount, wrap the sides at the corners, and staple in place to create the return.

- 13** Add soft shade traversing track to the board and feed the cord from the shroud tape into the system. Untie the cord adjuster orb at the bottom ring and level the shade. Tie off cord and cord shroud using a cord adjuster orb.



- 14** The 3/8" weight bar is covered with fabric tubing for 3/8" steel rod and sewn to the shade sides, just above the top of the gathered rings. This will hold the shade's structure and keep it flat above the folds.

- 15** Connect rings with split ring.



\*Note – The Sure-Shade Encased Lift Cord Shroud Tape needs to be “worked” (raised up and down) for breaking in.

## Installation:

- 1** Use angle irons on board for proper placement. Be careful not to entangle the traversing system. Install wall anchors at proper distance and screw into place.

