

# R-TRAC MANUAL 4001 CORD DRAW TRACK SYSTEM

Ceiling or Wall Mount  
Pinch Pleat or Ripplefold

REV July 1, 2025

ACCOUNT # \_\_\_\_\_

Company _____	Contact _____	Date _____
Street Address _____		Person to contact with technical questions _____
City _____	State _____	Zip _____ PO _____ Phone _____
Email _____ (required for shipping confirmation)		
Ship to (if different from above) _____		Attn _____
Street Address _____		City _____ State _____ Zip _____

**PLEASE COMPLETE ITEMS 1 THROUGH 11.**

Email completed form to [budgetblinds@RowleyCompany.com](mailto:budgetblinds@RowleyCompany.com)

1	Total number of systems to be made to these specifications. <span style="font-size: 2em;">→</span>	<div style="border: 1px solid black; width: 60px; height: 30px; margin: 0 auto;"></div>	(Use another order form for systems with different specifications)
2	<b>FRONT TRACK INFORMATION</b> Track/Bracket <input type="checkbox"/> WHITE Color: <input type="checkbox"/> BRONZE	LENGTH <div style="border: 1px solid black; width: 40px; height: 20px; display: inline-block;"></div> ft. <div style="border: 1px solid black; width: 40px; height: 20px; display: inline-block;"></div> in. Minimum 18" <input type="checkbox"/> CEILING MOUNT <input type="checkbox"/> WALL MOUNT	<b>Components will match Track Color unless otherwise noted.</b>
3	<b>DRAW</b>	<input type="checkbox"/> ONE-WAY LEFT <input type="checkbox"/> ONE-WAY RIGHT <input type="checkbox"/> CENTER DRAW <input type="checkbox"/> Right Cord <input type="checkbox"/> Left Cord <input type="checkbox"/> STATIONARY	
4	<b>DRAPERY STYLE &amp; MASTER CARRIER</b> Color of <input type="checkbox"/> WHITE Carriers: <input type="checkbox"/> BRONZE	<input type="checkbox"/> PINCH PLEAT CP10 Carriers CSC1/ NUMBER OF PINCH PLEAT CARRIERS: _____	<input type="checkbox"/> RIPPLEFOLD (White Only) 100% Fullness - Friction Carriers CSC2/ <input type="checkbox"/> BUTT MASTER (Ripplefold only) <input type="checkbox"/> RIPPLEFOLD 100% Fullness - Roller Carriers CSC3/
5	CORD COLOR: WHITE	CORD DROP LENGTH: _____"	
6	IS THIS BUILD A DOUBLE TRACK? <input type="checkbox"/> Yes <input type="checkbox"/> No *If yes, please complete items 7 through 11. If no, please skip to item 11.		
7	<b>BACK TRACK INFORMATION</b> Track/Bracket <input type="checkbox"/> WHITE Color: <input type="checkbox"/> BRONZE	LENGTH <div style="border: 1px solid black; width: 40px; height: 20px; display: inline-block;"></div> ft. <div style="border: 1px solid black; width: 40px; height: 20px; display: inline-block;"></div> in.	<b>Components will match Track Color unless otherwise noted. If ordering Double Track, then double the price listed in the price chart for your system.</b>
8	<b>DRAW</b>	<input type="checkbox"/> ONE-WAY LEFT <input type="checkbox"/> ONE-WAY RIGHT <input type="checkbox"/> CENTER DRAW <input type="checkbox"/> Right Cord <input type="checkbox"/> Left Cord	
9	<b>DRAPERY STYLE &amp; MASTER CARRIER</b> Color of <input type="checkbox"/> WHITE Carriers: <input type="checkbox"/> BRONZE	<input type="checkbox"/> PINCH PLEAT CP10 Carriers NUMBER OF PINCH PLEAT CARRIERS: _____	<input type="checkbox"/> RIPPLEFOLD (White Only) 100% Fullness - Friction Carriers <input type="checkbox"/> BUTT MASTER (Ripplefold only) <input type="checkbox"/> RIPPLEFOLD 100% Fullness - Roller Carriers
10	CORD Color: WHITE	CORD DROP LENGTH: _____"	
11	READ THE TERMS OF SALE on the Custom Solutions Payment Form on <a href="#">page 2</a> , sign and submit along with your signed forms.		

SPECIAL INSTRUCTIONS



**B** Budget Blinds | Rowley® Company  
877-323-0058  
bit.ly/m/Rowley  
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Signature of purchaser / cardholder \_\_\_\_\_

Date \_\_\_\_\_



## PAYMENT FORM

To place a Custom Solutions Drapery Hardware System order, you must complete and sign the Payment Form along with the applicable system build form. You may submit your completed forms via email to [budgetblinds@RowleyCompany.com](mailto:budgetblinds@RowleyCompany.com).

<input type="radio"/> <b>OVERNIGHT SHIPPING</b> (additional freight will apply)	<p>SHIPPING » FedEx® Ground shipping cost within the US is 16% of the cost of the order, and to Canada is 20% of the cost of the order. Lengths over 8' will ship freight and incur an oversized  fee. Splicing options for overlength sizes and alternative freight quotes available.</p>
<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p>SELECT ONE</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <input type="radio"/>  <input type="radio"/>  <input type="radio"/>  <input type="radio"/>  </div> <p>CREDIT CARD # - LAST 4 DIGITS</p> <div style="border: 1px solid black; width: 100px; height: 25px; margin: 5px 0;"></div> </div> <div style="width: 35%;"> <p>EXPIRATION DATE</p> <div style="border: 1px solid black; width: 100px; height: 25px; margin: 5px 0;"></div> </div> </div>	
<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p>I authorize Rowley® Company to charge the credit card above for all of my orders submitted to Rowley® Company. I have read, understood and agree to the Terms of Sale on this payment form.</p> </div> <div style="width: 35%;"> <p>SECURITY CODE</p> <div style="border: 1px solid black; width: 100px; height: 25px; margin: 5px 0;"></div> <p>Visa, MC, Discover: 3 digits AMEX: 4 digits</p> </div> </div>	
<div style="border: 1px solid black; padding: 10px;"> <p style="text-align: center;">Credit Card Billing Address (if different than ship to address)</p> <hr/> <p>Complete Name of Card Holder</p> <hr/> <p>Street Address</p> <hr/> <p>City                      State                      Zip</p> <hr/> <p>Phone</p> <hr/> <p>Email</p> <hr/> </div>	<div style="border: 1px solid black; padding: 10px;"> <div style="display: flex; align-items: center;"> <input style="width: 30px; height: 30px; border: 1px solid black; margin-right: 5px;" type="checkbox"/> <div> <p>Ship and apply to my pre-approved Net 30 account.</p> <p>Account # _____</p> </div> </div> <p>The price of the custom build includes all parts, labor and packaging, but does not include sales tax where applicable or shipping charges, for which the receiver is responsible. All orders will ship within five business days from confirmation of order with satisfactory payment arrangements. Automated® Traverse orders will ship within 10 - 15 business days. For commercial orders, request a quote with timeline. Terms: Net 30 days to pre-approved accounts only or credit card. Prices, design and availability are subject to change or withdrawal without notice.</p> </div>
<div style="display: flex; justify-content: space-between;"> <div style="width: 70%;"> <p>_____ Signature of purchaser / cardholder</p> </div> <div style="width: 25%;"> <p>_____ Date</p> </div> </div>	

## TERMS OF SALE      WARRANTIES BY ROWLEY® COMPANY

Rowley® Company agrees to repair or replace, free of charge, any Custom Solutions Track System that due to faulty parts or workmanship in the assembled Track System is returned freight pre-paid to Rowley® Company within ninety (90) days of delivery. The parts in the system are covered by a ten year warranty. These warranties do not cover systems that have been subjected to abuse. The Slim Drapery Motor is covered by a 5 year warranty.

Orders for Custom Solutions Track Systems are not cancelable and cannot be altered. Custom Solutions Track Systems are not returnable for any reason except warranty repair, as described above. The buyer verifies that all sizes and other specifications are correct. A Custom Solutions Track System will be custom-built to the size and other specifications written on the system order form. Rowley® Company will repair or replace without charge any Custom Solutions Track System that is not made correctly to those specifications. THE CUSTOMER WILL BE CHARGED FOR ANY REPAIRS OR REPLACEMENT NECESSITATED BY AN ERROR IN THE MEASUREMENT OR OTHER SPECIFICATIONS.

Claims for shortages, damages, and discrepancies must be made within 10 days of receipt of goods and must have the original shipping carton. Truck freight damage must be written on the Bill of Lading at the time of delivery for damage claims to be made. No exceptions.